General Education Program
Request for Category Designation or Global Perspectives Marker

Use this form to request a General Education Program Category Designation or Global (GL) or Global Non-Western (GN) course marker. Use the WI and SI Marker Request Form to request either the WI or SI marker. For advice about developing a successful General Education Program course request and model syllabi, consult the General Education Council’s webpage (http://genedcouncil.uncg.edu).

Submit the entire completed form as a Word file or PDF to the General Education Council at gened@uncg.edu. NOTE: All signature sheets must be signed by the appropriate persons and submitted together with all other documents. The General Education Council considers requests for category and marker designations that accompany new or amended course proposals only after those proposals have been approved by the Undergraduate Curriculum Committee (UCC). Check the General Education Council webpage for meeting dates and submission deadlines.

To be approved for General Education Program categories, a course must meet the following criteria*:  
1. Clearly address the specific Student Learning Outcomes for the General Education category designation requested (http://genedcouncil.uncg.edu)
2. Be a standard course offering (not an experimental course).
3. Be open to all undergraduate students regardless of major.
4. Be at the 100, 200, or 300 level. Any pre- or co-requisite must carry a General Education category designation.

To be approved for the Global (GL) or Global Non-Western (GN) General Education marker designations, courses must*:  
1. Clearly address the specific Student Learning Outcomes for the General Education marker requested.
2. Be a standard course offering (not an experimental course).

To be approved for the Writing-Intensive (WI) or Speaking-Intensive (SI) General Education marker designations, courses must*:  
1. Clearly address the specific Student Learning Outcomes for the General Education marker requested.

(*Approved by the UNCG Faculty Senate December, 2013)

Basic Course Information

1. Course Prefix, Number, and Title:  
2. Department:  Telephone:  
3. Name & e-mail address of the person initiating this request:  
4. Is enrollment in this course open to all undergraduate students, regardless of majors?  
   □ Yes  □ No  
5. Please indicate the level of this course  
   □ 100  □ 200  □ 300  □ 400  
6. Please indicate any pre- or co-requisite course requirements for this course  
   □ 0  □ 1  □ 2 or more (appropriate for GL, GN, WI, and SI only)
7. For courses seeking GEC category markers, if this course has a pre- or co-requisite course, please indicate the course prefix, number, and title, and include the General Education Program category designation for this course. Note: Any pre- or co-requisite for a course seeking a GEC category designation must itself carry a GEC category designation in order to meet criterion #4 above.

8. Semester for which the category and/or marker is first being sought: _______________________

**General Education Program Category Designations and Markers**

9. Please check the General Education Program Category Designation or Marker you are requesting for this course. *A course may carry only one General Education category designation.* If the course you are submitting has been previously approved for a category, that designation will be removed and replaced by the designation you are currently requesting, if this proposal is approved.

**Category Designations** (check ONE):

- [ ] Fine Arts (GFA)
- [ ] Historical Perspectives (GHP)
- [ ] Literature (GLT)
- [ ] Mathematics (GMT)
- [ ] Natural Sciences (GNS)
- [ ] Philosophical, Religious, and Ethical Principles (GPR)
- [ ] Reasoning and Discourse (GRD)
- [ ] Social and Behavioral Sciences (GSB)

**Markers.** A course may carry only one of the Global markers (GL or GN). A course need not carry a category designation to carry a global perspectives marker. Use the WI and SI Proposal Form ([http://genedcouncil.uncg.edu](http://genedcouncil.uncg.edu)) to request either the WI or SI marker.

- [ ] Global (GL)
- [ ] Global Non-Western (GN)

**Course Syllabus and Explanation of the Course’s General Education Content**

10. Attach a course syllabus using the **Standard Syllabus Format** found in the Curriculum Guide: [http://assessment.uncg.edu/curriculumguide/](http://assessment.uncg.edu/curriculumguide/). Requests that include a syllabus which does not conform to the Standard Syllabus Format will be returned without review. Be sure that the category- or marker-specific Student Learning Outcomes are clearly stated *verbatim* on the syllabus. The syllabus must demonstrate that assessable student course work provides students with opportunities to achieve the General Education Program category- or marker-specific Student Learning Outcomes.

11. Summarize in a statement of no more than one page (single-spaced, 12 point font) why the course, including the assessable student work that appears on the syllabus, is appropriate for the General Education Program category or marker designation requested. This statement should make it clear that the course is open to and appropriate for all undergraduate students regardless of major. It must also be clear from the syllabus or from this statement how the course assignments will allow students to demonstrate achievement of the General Education Program category- or marker-specific Student Learning Outcomes as they appear on the General Education Council website: [http://genedcouncil.uncg.edu](http://genedcouncil.uncg.edu)
SIGNATURE SHEET FOR GENERAL EDUCATION PROGRAM CATEGORY DESIGNATION AND/OR GLOBAL PERSPECTIVES MARKER REQUESTS

Please have the following signature sheet signed, scanned, and emailed to the General Education Council at gened@uncg.edu. Please ensure that the signature sheet is submitted together with the full GEC request.

1. 
<table>
<thead>
<tr>
<th>Course Number</th>
<th>Contact Person</th>
<th>Telephone</th>
</tr>
</thead>
</table>

2. 
   | Date          | Department Head |

3. 
   | Date Approved | Chair, Unit Curriculum Committee |

*All new or amended courses must be approved by UCC before they can be reviewed for General Education markers or GEC category designations.*

**General Education Council Use Only**

4. Does the course meet General Education accessibility standards  
   - ☐ Yes  ☐ No  
   **Comments:**

5. Does student work in the course adequately engage the GEC Category/Marker Student Learning Outcomes and does the course meet general expectations for the category or marker?  
   - ☐ Yes  ☐ No  
   **Comments:**

6. _____ Approved   _____ Denied  
   (If denied, please explain denial on separate page)  
   ____________________________________________
   **Chair, General Education Council**  
   **Date_____**

*rev. 8/14/14*