THE UNIVERSITY OF NORTH CAROLINA AT GREENSBORO
UNDERGRADUATE CURRICULUM COMMITTEE
Meeting Minutes
December 5, 2014

Members present: Bell, Dobbins, Donaldson, Duffy, Grigg, Hawes for Henline, Kinefuchi, Layson, Lilly, Pettazzoni, Rankin, Saunders

Members Absent: Henline, Jennison, Ramsey, Guests: Greg O’Brien, History Department; Lynn Wyrick, Office of University Teaching and Learning Commons; Barbara Tookey, Office of Assessment and Accreditation

AGENDA ITEMS:

I. Approval of Minutes
Minutes of November 7, 2014 – (Bell, Donaldson) Approved

II. Old Business
A. Notification of Intent to Plan a New Distance Education Degree Program (Appendix F)
   Bachelor of Arts in Philosophy - (Donaldson, Bell) the proposal was Approved Pending clarification and justification of the total enrollment of 15 in 5 years. Received email from Gary Rosenkrantz, Professor and Head, Department of Philosophy - Approved

   Request for Authorization to Establish a New Distance Education Degree Program or Site (Appendix G) - Bachelor of Arts in Philosophy - (Donaldson, Bell) the proposal was Approved Pending clarification and justification of the total enrollment of 15 in 5 years. Received email from Gary Rosenkrantz, Professor and Head, Department of Philosophy - Approved

B. Routine Course Proposals
   History
   HIS 216 Civilizations of Asia – change mode of delivery - (Bell, Donaldson) Approved Pending submission of Appendices F and G needed for approval of an online program. The other option is to clean up the inventory of web and hybrid courses in the major so that it is below the 50% mark. See email exchange between Nicole Dobbins, Laurie O’Neill, and Lisa Henline. Waiting for response from department

   Management
   MGT 315 Selection and Compensation – (Bell, Layson) Approved Pending submission of Appendices F and G needed for approval of an online program. The other option is to clean up the inventory of web and hybrid courses in the major so that it is below the 50% mark. The department requested removal of MGT 314 and addition of MGT 315 to be added to online inventory. Approved

   Mathematics and Statistics
   MAT 120 Calculus for Business and the Social Sciences - declare course equivalencies; remove note (Layson, Donaldson) Approved Pending receipt of a more viable rationale as to why a student would be able to get credit for both courses. See email from Dan Yasaki. The routine request was Approved with a friendly suggestion to the department that the course descriptions in the Undergraduate Bulletin be written to better reflect differences between the two courses.

   MAT 191 Calculus – declare course equivalencies; change prerequisite; remove note (Layson, Donaldson) Approved Pending receipt of a more viable rationale as to why student would be able to get credit for both courses. See email from Dan Yasaki. The routine request was Approved with a friendly suggestion to the department that the course descriptions in the Undergraduate Bulletin be written to better reflect differences between the two courses.

   Religious Studies
   REL 217 The Synagogue – request for change in mode of delivery for Spring 2015 (Bell, Donaldson) Approved Pending receipt of Form D and syllabus demonstrating that SLOs are relevant to the new mode of delivery. Received Form D, no syllabus. See email from Nicole Dobbins. It was determined that an additional syllabus was not required since the courses were changing from wlc to web. Approved
REL 313 Topics in Ancient Judaism - Request for change in mode of delivery for Spring 2015 (Bell, Donaldson) **Approved Pending** receipt of Form D and syllabus demonstrating that SLOs are relevant to the new mode of delivery. Received Form D, no syllabus. See email from Nicole Dobbins.

### C. Program Revisions

Communication Sciences and Disorders/Speech Pathology and Audiology – ISM 110 expanded to speech pathology track, foreign language 102 may be substituted by a second level sign language course; STA 108 for math GEC – (Dobbins, Bell) **Tabled** (1/10/14) pending clarification of Bulletin text with all changes with current text; text is hard to read; update website with MAT 115 still in major requirements; consultation needed with Specialized Education Services (SES). New form submitted. (Bell, Donaldson) Approved Pending clarification of how ISM 110 will fit in requirements, not found in Bulletin text. Also, will MAT 115 remain in requirements with STA 108?

Teacher Education and Higher Education – BS Middle Grades Teacher Education – add and remove courses from core and related area requirements. – (Donaldson, Layson) **Tabled** – remove TED course until approved; add ERM course number; revise number of credit hours – must be 122. (Layson, Donaldson) **Tabled** pending approval of ERM 405 and clarification by Registrar of credit hours. The University Registrar's Office feels that the hours should be a range of 122-128 rather than forcing 124 because of the different concentrations and courses taken for credit within each concentration.

### III. New Business

#### A. Program Discontinuations

**Biology**

B.S. Biology, Secondary Education – (Bell, Donaldson) **Approved Pending** clarification of whether or not a new concentration will be created within the B.S. in Biology or if the Biology department would like to discontinue the major. If the department chooses to create a new concentration, the Office of Assessment and Accreditation will work with the department to complete Form F which will then need to be routed through all curricular committees.

**Mathematics and Statistics**

Mathematics Major with Secondary Teacher Licensure – (Bell, Donaldson) **Approved Pending** clarification of whether or not a new concentration will be created within the Mathematics Major or if the Department of Mathematics and Statistics would like to discontinue the major. If the department chooses to create a new concentration, the Office of Assessment and Accreditation will work with the department to complete Form F which will then need to be routed through all curricular committees.

#### B. New Degree Completion Concentration

**Special Programs in Liberal Studies**

**Professional Studies Concentration** (Bell, Donaldson) **Approved**

#### C. New Course Proposal

**Educational Research Methodology**

ERM 405 Measurement and Assessment in Teaching (Donaldson, Duffy) **Approved Pending** adjustment of the grading scale with a notation that they used the graduate grading scale rather than undergraduate. Also, the attendance policy needs more structure, for example, how attendance affects the student's grade.

**History**

HIS 322 American Indian History: 1840 to the Present (Donaldson, Bell) **Approved**

HIS 323 American Indians and Nature (Donaldson, Bell) **Approved**

**Music Performance**

MUP 184 Beginning Ukulele (Lilly, Donaldson) **Approved Pending** clarification of the number of hours for which the course may be repeated for credit

#### D. Amended Course Proposal

**Anthropology**

ATY 361 Methods in Biological Anthropology – change credit structure from 4:3:3 to 3:3; remove lab (Bell, Layson) **Approved**

#### E. Routine Course Change Request

**Biology**

BIO 583 Virology – change prerequisites (Layson, Lilly) **Approved Pending** GSC approval
Computer Science
  CSC 130 Introduction to Computer Science – change prerequisites (Bell, Layson) Approved
Environmental Studies
  ENV 100 Introduction to Environmental Studies – clarification of course description; frequency of offering (Bell, Layson) Approved
Human Development and Family Studies
  HDF 304 Adult Development – change mode of delivery for LEC to WEB (Layson, Donaldson) Approved with friendly suggestion that SLOs be updated for lecture and web, e.g. be familiar with concepts and understand them. Also, there appears to be no consequence for attendance.
Languages, Literatures, and Cultures
  JNS 306 Current Issues in Japan – change prerequisites (Bell, Duffy) Approved
  JNS 499 Practicum – change prerequisites (Bell, Duffy) Approved
Mathematics and Statistics
  MAT 253 Discrete Mathematical Structures – change prerequisites – (Bell, Layson) Approved with notification that the Department of Mathematics and Statistics will have to monitor the prerequisite of an acceptable score on the mathematics placement test.
  STA 271 Fundamental Concepts of Statistics – change prerequisites (Bell, Layson) Approved
Sociology
  SOC 420 Family Violence – change prerequisites (Lilly, Layson) Approved

F. Program Revisions
Environmental and Sustainability Studies/Sustainability Studies Minor – add ATY 526 to list of courses that meet Sustainability: Equity and Society requirement (Donaldson, Rankin) Approved
Environmental Studies Concentration and Environmental Studies Minor – add BIO 488 to list of ENV and related area course requirements in ENV concentration and Natural Sciences requirements in ENV Minor ENV - (Lilly, Bell) Approved
Marketing, Entrepreneurship, and Hospitality & Tourism
  Sustainable Tourism and Hospitality – changes in course numbers (101 to 200, 450 to 451); revise 310, 313, 354; add 251; move 451; move 312; remove foreign language requirement for the major (Donaldson, Layson) Approved; Bell opposed
Specialized Education Services
  General Curriculum – increase required GPA from 2.75 to 3.0 (Bell, Donaldson) Approved
Specialized Education Services
  B-12 Deaf and Hard of Hearing Teacher Licensure Program - increase required GPA from 2.75 to 3.0 (Bell, Donaldson) Approved
Teacher Education and Higher Education
  Elementary Education – increase required GPA from 2.75 to 3.0 (Bell, Donaldson) Approved
  Middle Grades Education - increase required GPA from 2.75 to 3.0 (Bell, Donaldson) Approved

G. Experimental Courses
Peace and Conflict Studies
  PCS 589 Dynamism of War and Terrorism: The ISIS and War in Ukraine - approved by Nicole Dobbins, Chair of UCC, on 11/25/14

H. Update on Task Force Initiated by Provost Dunn
Nicole Dobbins and Frank Donaldson, members of the task force, updated the committee on the two meetings that had been held. A survey to the unit level committee chairs will be sent out to gauge faculty concerns with the curriculum process. The Associate Deans will also talk to curriculum committees regarding any issues that they have heard about or encountered. The deadline for the committee to make recommendations for streamlining any processes and discussion of the Curriculum Guide is February 2015.

Meeting adjourned at 3:35 p.m.