Test & Data Report Request Form

Welcome to Scanning Services! Please use this form to share your contact info and indicate the reports you would like to receive.

(Note: If you have a teaching/graduate student you wish to receive grades, please fill in their information below:

Assistant name: ___________________________ E-mail: ___________________________

Faculty Name: ________________________________________________________________

Department (3 letter code): __________________ Phone: __________________________

Email: __________________________

Return Campus Mail ☐ Location: __________________________

Reports Requested
(See sample reports on our site at utlc.uncg.edu/scanning)

Basic Package
A comprehensive package of reports, requested by most instructors
Includes 101, 103, 150, 204, 310, 320 and Textual Excel file.

Check either printouts or PDF

Print ☐ PDF ☐

Customized Report Request

Select ANY from the following reports

<table>
<thead>
<tr>
<th>Report Type</th>
<th>Description</th>
<th>Print</th>
<th>PDF</th>
</tr>
</thead>
<tbody>
<tr>
<td>101 - Student Statistics Report</td>
<td>Individual student grades</td>
<td>☐</td>
<td>☐</td>
</tr>
<tr>
<td>103 - Class Frequency Report</td>
<td>Bar graph of overall class performance</td>
<td>☐</td>
<td>☐</td>
</tr>
<tr>
<td>204 - Condensed Item Analysis Report</td>
<td>Individual question analysis</td>
<td>☐</td>
<td>☐</td>
</tr>
<tr>
<td>310 - Test Statistics Report</td>
<td>General statistics of class performance</td>
<td>☐</td>
<td>☐</td>
</tr>
<tr>
<td>320 - Test Item Statistics Report</td>
<td>Summary statistics for each question</td>
<td>☐</td>
<td>☐</td>
</tr>
</tbody>
</table>

Check either printouts or PDF

Print ☐ PDF ☐

The following are available via electronic (email) format ONLY:

Excel Data - Excel file with students answers and grades listed in last column
Select one: Textual (A,B,C,D,E,MULT,BLANK) ☐ Numerical(1,2,3,4,5,-1,0) ☐

150 - Student Grade Report (Breakdown of students’ answers for individual review) ☐

Raw data is available in other formats upon request

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