Members present: Barton, Bucknall, Donaldson, Duffy, Grigg, Hurley for Henline, Howerton, Kinefuchi, Layson, Leiper, Pettazzoni, Saunders, Stephens

Members Absent: Lilly

Guests: Provost Dunn; Anna Marshall-Baker, Department of Interior Architecture; Susanne Rinner, Amy Williamsen, Department of Languages, Literatures, and Cultures; Lynne Lewallen, School of Nursing; Dan Perlman, Department of Human Development and Family Studies (Faculty Senate Online Learning Committee); Robert Wells, Department of Music Studies (Graduate Studies Committee, Chair); Jay Parr, Bachelor of Liberal Studies; Della Hawes, University Registrar’s Office; Barbara Tookey, Office of Assessment and Accreditation

AGENDA ITEMS:
I. Approval of Minutes
   Minutes of November 6, 2015 (Duffy, Barton) Approved

II. Old Business
   A. New Course Proposals
      Interior Architecture
      IAR 532 Interior Architecture Laboratory (GSC tabled 9/25/15) (Burke, Layson) Tabled – completed Form A (new); Received revised / new Form A (GSC tabled 10/23/15). Tabled - GSC approval. GSC approved 11/20/2015. (Bucknall, Kinefuchi) Approved

III. New Business
   A. BA in LLC: Degree Consolidation
      1. Request for Title Change
         Current Title: German – Proposed Title: Languages, Literatures, and Cultures (Grigg, Kinefuchi) Approved

      2. New Course Proposals
         LLC 599 Community-Based Service Learning (GSC approved12/3/15) (Bucknall, Grigg) Approved
         LLC 455 Advanced Topics: Rebels and Revolutionaries in Languages, Literatures, and Cultures (Bucknall, Grigg) Approved
         LLC 355 Topics in Languages, Literatures, and Cultures (Bucknall, Grigg) Approved
         LLC 340 Topics: Languages for Professions (Bucknall, Grigg) Approved

      3. Routine Course Change
         ROM 465 Student Teaching and Seminar in Foreign Languages – change prefix, and course title (Duffy, Layson) Approved

      4. New Concentrations / Minors
         The following new concentrations/minors were Approved (Duffy, Leiper)
Global Languages and Communities – New Concentration
Applied Languages – New Concentration
German Studies – New Concentration and Minor
French and Francophone Studies – New Concentration and Minor

5. Program Discontinuations
The following program discontinuations were Approved (Bucknall, Grigg)
Spanish, Secondary Education
French, Secondary Education
French

B. Amended Course Proposals
   Geography
      GEO 502 Urban Planning – Cross list with ENT 502 – course amended to better integrate ENT (GSC approved 12/3/15) (Duffy, Bucknall) Approved

C. Routine Course Change Requests
   Bachelor of Arts in Liberal Studies - add ENG 101 as prerequisite for the following courses: (Duffy, Barton) All BLS requests Tabled pending review of General Education requirements
      BLS 321 Reading the Human Experience Cultural Geography
      BLS 327 Contemporary Asian Literature
      BLS 345 Photography: Contexts and Illusions
      BLS 364 Mystics in America
      BLS 366 Life. Death and Meaning
      BLS 381 Old Europe / New Europe
      BLS 382 The Sixties
      BLS 384 Great Trials in American History
   Environmental & Sustainability Studies
      ENV 100 Introduction to Environmental Studies – change in mode of delivery – add WEB (Bucknall, Duffy) Approved
   Nursing
      NUR 360 Nursing Care of the Emerging Family – have separate LAB and LEC sections (Kinefuchi, Bucknall) Approved
      NUR 430 Care of Individuals with Complex Illnesses – have separate LAB and LEC sections (Kinefuchi, Bucknall) Approved
      NUR 440 Nursing Practicum II – change NUR 430 from pre-requisite to co-requisite (Duffy, Barton) Approved

D. Program Revisions
   English
      English Major – add ENG 357 to the “One Course After 1800” section of Perspectives on Literature in the English Major (Barton, Kinefuchi) Approved
   History
      History Honors – delete HIS 394, 395,396, change to six s.h. of contract honors course (Bucknall, Duffy) Approved Pending clarification of deletion of courses
   Social Work
      Social Work Minor – delete SWK 310 as minor requirement and add one SWK 500 level elective (Duffy, Leiper) Approved

Specialized Education Services
   Special Education: General Curriculum Major (SPED) BS – Delete SES/ASL 101 add SES 200; edit GPA requirement (Duffy, Grigg) Approved
E. Experimental Courses
Public Health Education
HHS 589C Refugee Experiences, Protection and Well-being in Global Contexts (GSC approved 12/4/15). Reviewed, no action taken

IV. Mode of Delivery Discussion
Chair provided a brief history regarding the process for approving a Mode of Delivery change. Provost Dunn thanked UCC members for their work and provided context for her visit. The Deans in Academic Council requested to put this issue on the agenda for formal discussion. Subsequent to that discussion, this was put on the agenda at a meeting of Department Heads and Chairs. There is a strong majority of support to reconsider review of Mode of Delivery. The Provost shared her thoughts regarding review of Mode of Delivery change. This does not seem to be ideal, as the committees are not given anything appropriate to review the matter. Mode of Delivery change should not in any way affect student learning outcomes, it simply impacts how the course is taught. The goal is not to remove all scrutiny of courses that are converted to online, we need to ensure we have uniformly high quality in the design of online classes. The things we need to be reviewing have much more to do with instructional design standards that have been fairly clearly established in the field. Would we be better served by changing the approach, using a different process. Possibly create a new committee, using a checklist. The Provost distributed a copy of Quality Matters Rubric Standards. Discussion followed concerning the need to have some type of committee to evaluate the change from face to face to online, use of syllabus for review. Delivery format is not curricular content.

Dan Perlman, chair of the Online Learning Committee, advised the committee has discussed Quality Matters, (1) would it be mandatory and (2) what would be the costs/ would there be resources? The committee supports the development of materials / workshops for online pedagogy. There should be a standard for online course delivery. Some universities have certification for online course delivery. Provost Dunn advised there is additional committee/task force that is looking at online quality issues / state authorization. The Quality Matters rubric is an outstanding one. The UTLC is working with DCL to get more workshops up and running for faculty. We also have an online Ready to Teach module that is being rolled out. We could consider this a one of the requirements, if it is well received. The new faculty we are hiring are comfortable and experienced with online teaching. Discussion continued concerning student success rates in online courses, diverse online student population, online approval (SACSCOC and GA). There should be some type of support for students. DCL has an online Ready to Learn module for students.

It is possible time to review the purview of the curriculum committees, what falls within the area of expertise, scope of roll issues.

Provost Dunn advised next steps are to revisit the role of the committee, look at the online format issue as a separate issue. Go back and talk with your departments, Faculty Senate, possibly compose a small group of experts in online learning and provide a recommendation to the Provost. Frank Donaldson thanked Provost Dunn for attending the meeting.

UCC and GSC will revisit this issue, discuss the best steps going forward. The immediate issue is should there be a change to Form D and the way we approach Mode of Delivery. Dan Perlman stated there are things about the design of pedagogy that change from face to face to online. There is a need for additional resources, in addition to the Ready to Teach modules. Jodi advised we will need some type of approval for online courses for the State Authorization Reciprocity Agreements.

Meeting adjourned at 4:18