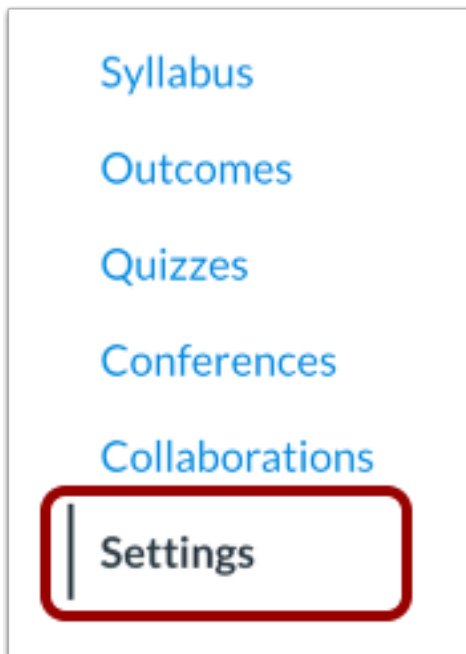


# UDOIT Cloud in Canvas

## Enabling UDOIT:

o enable UDOIT in a Canvas course:

1. In Course Navigation, click **Settings**.

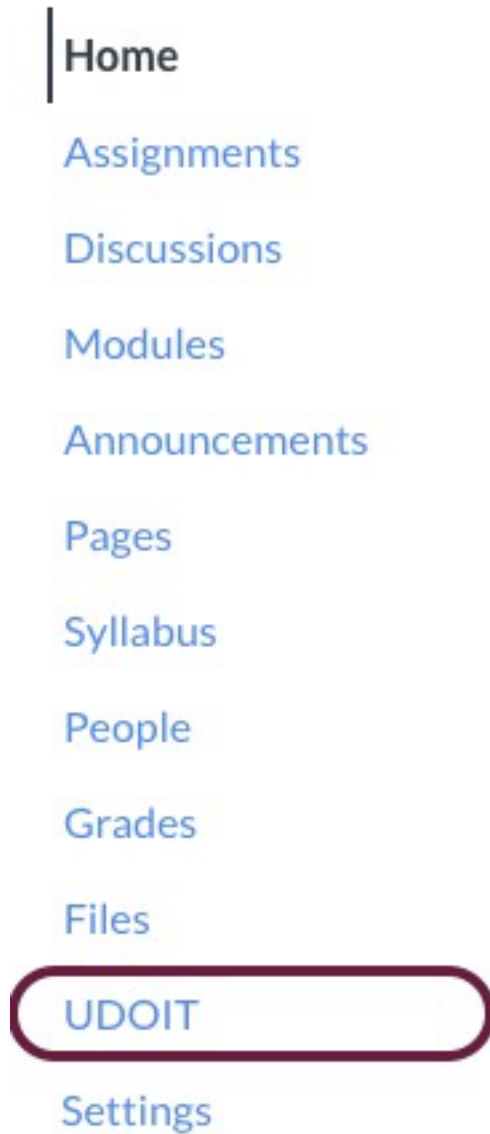


2. Click the **Navigation** tab.

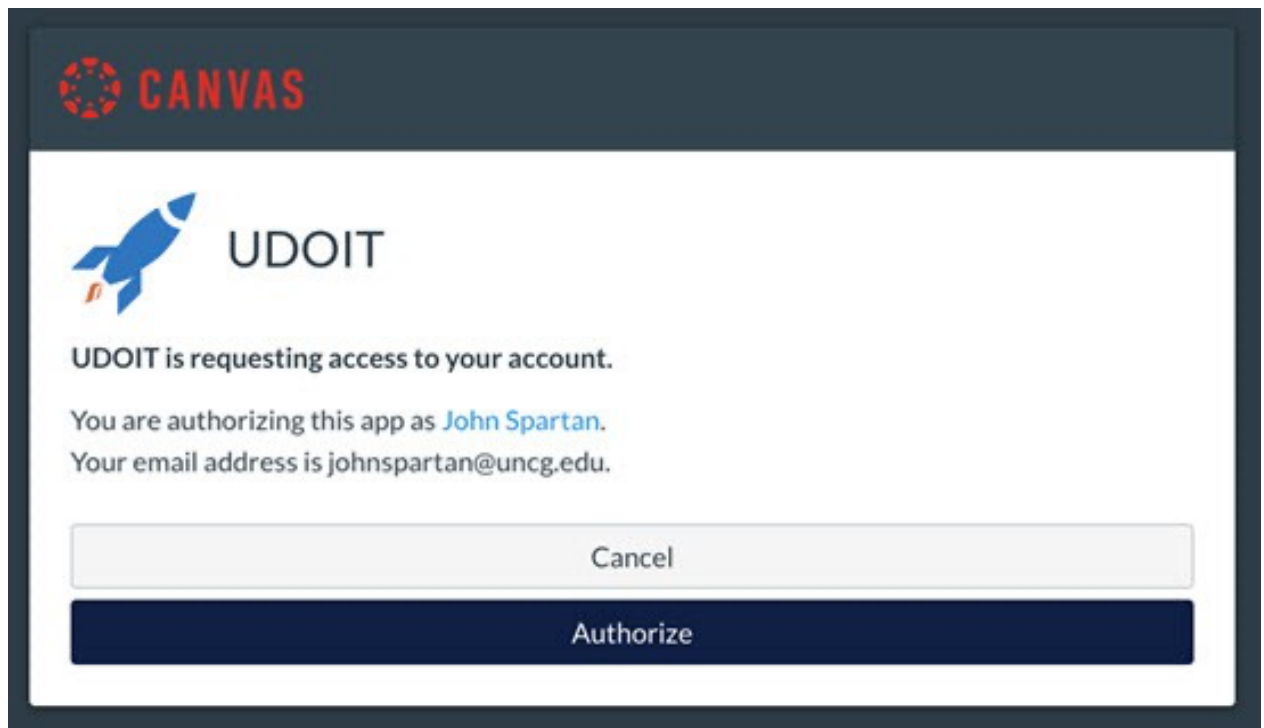


3. Drag the UDOIT link from the bottom set of links and drop it in the desired location by releasing the mouse. When you are finished, click **Save**.

4. To run **UDOIT** for the first time, select **UDOIT** from the Course Navigation.




5. Authorize UDOIT for your user account by clicking **Authorize**.






## Running UDOIT Cloud:

Now that UDOIT is active, you can now complete a course scan by clicking “Scan Now” in the upper right corner. The scan may automatically begin and takes several minutes...

 **UDOIT**

Home   UFIXIT   Review Files

 Scan Now

 UDOIT is scanning the course content for accessibility issues. 

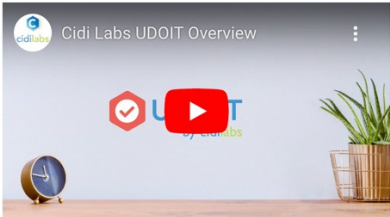
### Welcome to UDOIT

The Universal Design Online content Inspection Tool (UDOIT) will scan your course content, generate a list of accessibility issues and provide guidance on how to correct them.

UDOIT was created by the University of Central Florida, and is now a fully supported cloud solution from Cidi Labs.

**Please Note:**

This tool is meant to be used as a guide, not a certification. It only checks for common accessibility issues, and is not comprehensive; a clean report in UDOIT does not necessarily mean that your course is fully accessible. Likewise, the tool may indicate a possible accessibility issue where one does not exist.



[UDOIT Overview Video](#)

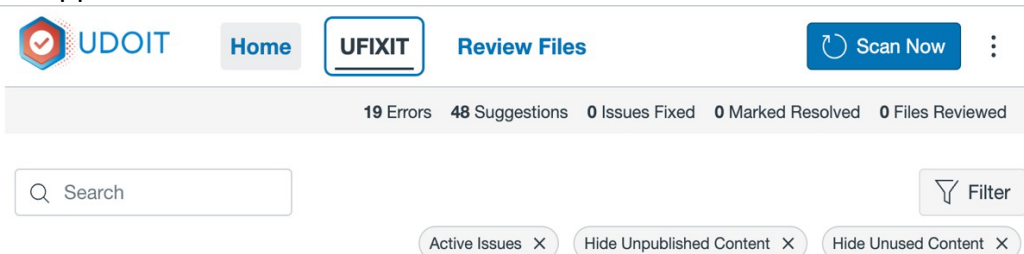
> **Third Party Policies**

✓ **Other Resources**

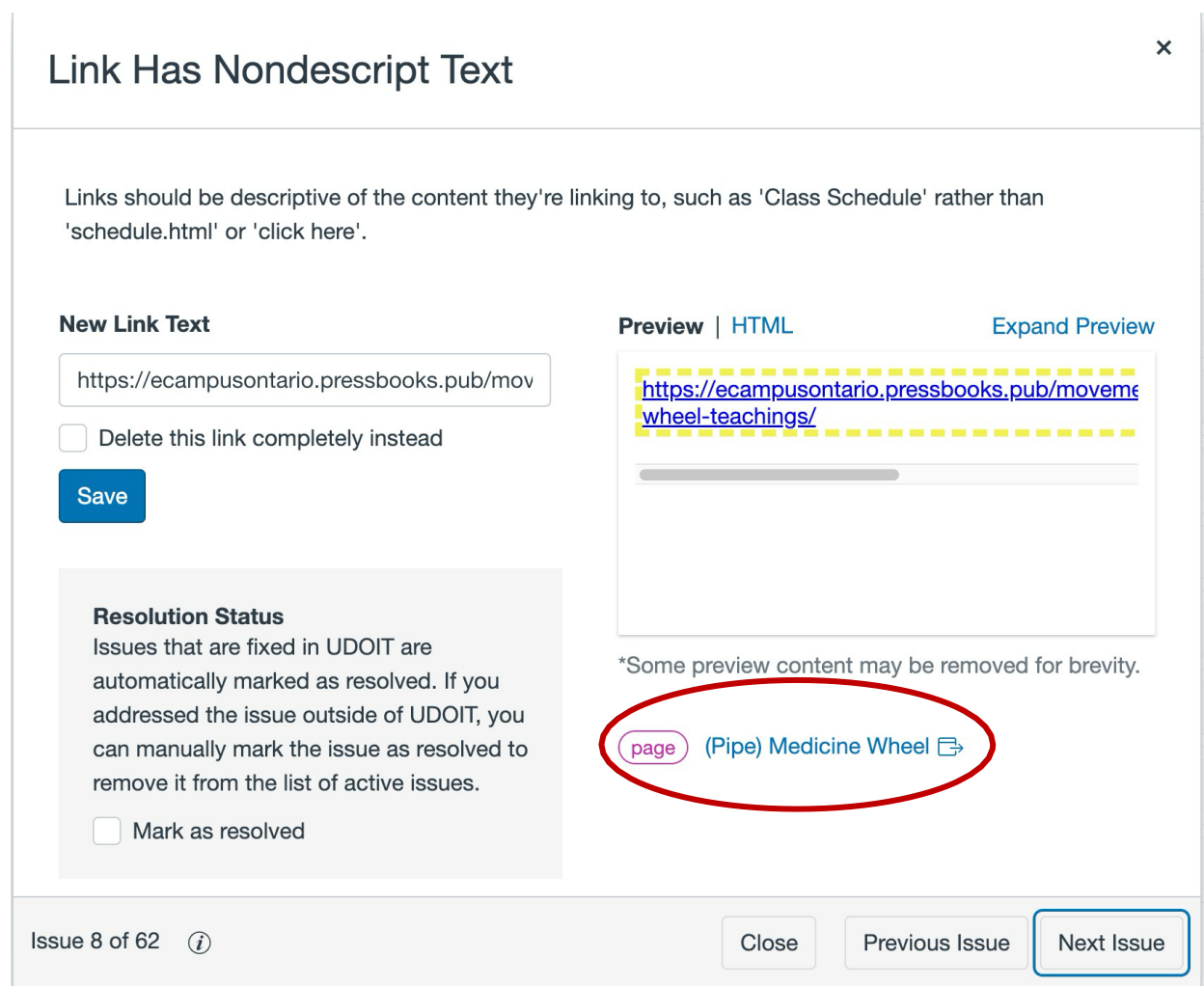
[UDOIT Video Training](#)

[UDOIT User Guide](#)

Once the Scan is complete, click on “UFIGIT” on the top toolbar and a list of items to be fix will appear.



Click “Review” next to one of the items in the list and a dialogue box will appear:



The dialogue box will tell you what issue needs to be addressed. Some issues can be fixed in the dialogue box itself or you can click on the page link to fix the issue.

*In this example, I have given the students the link to a page by directly sharing the website address. This can be challenging for a screen reader (as it will read every*

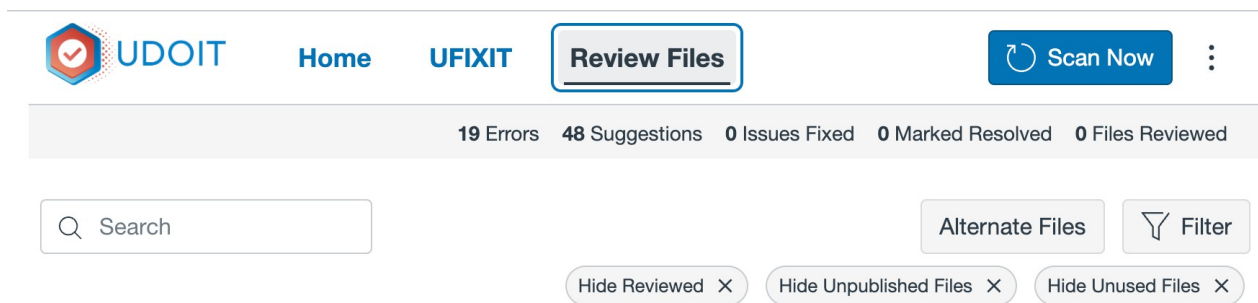
*character). Instead, I should have used descriptive text that I then linked to the website. I could have written “Use this link to access an example of the Medicine Wheel” and hyperlined the word LINK.*

You will continue through the UDOIT links until all are cleared.

## For Documents

UDOIT can now scan documents in your course for accessibility.

Click on “Review Files” to see potential accessibility issues in the documents you have uploaded to canvas.



The screenshot shows the UDOIT interface. At the top, there is a navigation bar with the UDOIT logo, links for Home, UFIXIT, and Review Files (which is highlighted with a blue border). To the right of the navigation bar is a blue button labeled 'Scan Now' with a circular arrow icon and a vertical ellipsis menu icon. Below the navigation bar, a status bar displays the following statistics: 19 Errors, 48 Suggestions, 0 Issues Fixed, 0 Marked Resolved, and 0 Files Reviewed. Below the status bar, there is a search bar with a magnifying glass icon and the text 'Search'. To the right of the search bar are two buttons: 'Alternate Files' and 'Filter' (with a funnel icon). Below these buttons are three toggle switches: 'Hide Reviewed' (with an 'X' icon), 'Hide Unpublished Files' (with an 'X' icon), and 'Hide Unused Files' (with an 'X' icon').

Click “Review” next to a document in the list and a dialogue box will appear:

## 4. (Haudenosaunee) The Story of Lacrosse.pdf

×

[Download File](#) [View File](#)

### Issues

! Missing Title ⓘ

! Untagged File ⓘ

### File Actions

ⓘ Replace file with an auto tagged PDF

ⓘ Replace file with a page

Replace file with an uploaded file

ⓘ Delete file from course

### Alternate Formats

Canvas Page (includes HTML file) [Request](#)

HTML File [Request](#)

ePub Digital Book [Request](#)

Plain Text [Request](#)

Audio File (MP3) (includes HTML file) [Request](#)

Auto Tagged PDF [Request](#)

### Review Status

You can mark a file as reviewed to keep track of the files that have been checked for accessibility issues and do not require additional accessibility improvements.

☐ Mark as reviewed

File 2 of 57

Close

Previous File

Next File

One option you can use is Auto Tagged PDF (the last option under Alternate Formats). This will improve readability for screen readers, but it will not make it fully accessible. Headings, alt text for images, descriptive links, and other accessibility features will still need to be added to the document if they are not already present (UDOIT unfortunately cannot add these features to the document). Click “Request” next to Auto Tagged PDF and UDOIT Cloud will create the file for you. This will take several minutes.

## 4. (Haudenosaunee) The Story of Lacrosse.pdf

[Download File](#) [View File](#)

**Issues**

❗ Missing Title ⓘ

❗ Untagged File ⓘ

**File Actions**

Replace file with an auto tagged PDF

ⓘ Replace file with a page

Replace file with an uploaded file

ⓘ Delete file from course

**Alternate Formats**

Canvas Page (includes HTML file) [Request](#)

HTML File [Request](#)

ePub Digital Book [Request](#)

Plain Text [Request](#)

Audio File (MP3) (includes HTML file) [Request](#)

✓ Auto Tagged PDF ⋮

**Review Status**

You can mark a file as reviewed to keep track of the files that have been checked for accessibility issues and do not require additional accessibility improvements.

☐ Mark as reviewed

File 2 of 57 Close Previous File Next File

Once the file is complete, click “Replace File with auto tagged PDF” (first option under File Actions). Your file is now updated, please ensure that all links pointing to the file use the new file link.

You can mark this item as reviewed (checkbox in the Review Status section) and move on to the next document.

### Alternative to Auto Tagged PDF

Canvas Page is another option that you can use and may be easier to use if your document requires some remediation (e.g. missing headings, alt text, descriptive links, accessible tables, etc). Click “Request” and once processed, click “Replace file with a page”. Be sure to go to the newly created Canvas page to add in any missing accessibility features.