

Frequently asked questions:

1. What is the difference between the UNC Board of Governors (BOG) Excellence in Teaching Award and the Mary Settle Sharp Alumni Teaching Excellence Award?
 - a. There are a number of technical differences, but in terms of your application a BOG packet should explain how your pedagogical impact has extended beyond the traditional/online classroom. This explanation is not essential for the Sharp award. If your work meets this criterion, we encourage you to apply for the BOG award.
2. Am I eligible for these awards if I had a reduced teaching assignment in the past three years?
 - a. It depends. For the BOG award you must be teaching during the year when you apply, and when the award is granted. For all the awards you must have had a teaching role that is normal for your appointment for at least the past three years, though interruptions to this role are allowed for research assignments, brief administrative appointments, etc. Faculty who have taken on major administrative assignments and thus have a reduced teaching role on a permanent or semi-permanent basis are advised to wait until they return to full-time teaching to apply.
3. I received my unit's teaching award last year. Should I submit my nomination for one of these awards this year?
 - a. You may decide to submit your package, or you may be nominated for one of these awards in the year following receipt of a unit award.
 - b. If you decide to proceed, you should prepare a new package, not cut and paste information from your unit package. The university awards are more competitive and require a new application.
4. Are longer applications better?
 - a. No. The quality of the application is what matters. A short, clear application often has an advantage over a long, overly detailed packet. The Committee is primarily interested in a concise account of your teaching work and its impact. They are less interested in the details of every pedagogical conference you attended (for instance).
5. Should I divide my narrative (Part 1) into sections a – f, corresponding to the sections listed above?
 - a. No. You should write a clear, coherent narrative that addresses these topics.

6. Should I include information about my workload and teaching assignments?
 - a. Yes. To assist the committee in understanding the scope of your teaching you should describe the course levels (including undergraduate/graduate) and number of preparations you have taught and/or developed over the relevant period.
7. How should I organize my CV?
 - a. Your normal CV is fine, but you might consider highlighting your pedagogical activities by placing them in **bold**.
8. I want to include citations to my published work in my narrative (Item 1). Are citations included in the word limit for the narrative?
 - a. No